

Maryland Army National Guard

ENLISTED POSITION VACANCY ANNOUNCEMENT

OPENING CLOSING BOARD
DATE 19-Jul-11 DATE 29-Jul-11 DATE TBD

POSITION TITLE: Command Sergeant Major PARA/LIN: _____ AOC/SSI/FA/MOS: 00Z50

HIGHEST GRADE AUTHORIZED: CSM BRANCH: BR IMMATERIAL

ORGANIZATION & LOCATION: HHC (-DET1&DET2) 29TH INF DIV
Virginia Army National Guard
Fort Belvoir, VA

WHO MAY APPLY: Open to all current Maryland and Virginia Army National Guardsman currently serving as a Command Sergeant Major of a Brigade or Battalion. If a Maryland Guardsman is selected for the position, he will Interstate Transfer to the Virginia National Guard. **Military Technicians are eligible to apply**, however, MDARNG military technicians will not be able to retain their technician position once they interstate transfer to VaARNG. **AGR's are not eligible to apply.**

DESCRIPTION OF DUTIES: The Command Sergeant Major is the senior NCO of the command at the division. The CSM carries out policies and standards on performance, training, appearance and conduct of enlisted personnel. The CSM gives advice and initiates recommendations to the commander and staff in matters pertaining to enlisted personnel. The CSM directs the activities of that NCO support channel. The support channel functions orally through the CSMs or first sergeant's call and normally does not involve written instruction. The CSM administers the unit Noncommissioned Officer Development Program (NCODP), normally through written directives and the NCO support channel. As the senior NCO of the command, the CSM is the training professional within the unit, overseeing and driving the entire training program. The CSM assists the commander in determining leader tasks and training for NCOs.

The CSM and commander jointly coordinate and develop the unit's Mission Essential Task List (METL) and individual training tasks to create a team approach to battle-focused training. The CSM and NCO leaders then select the specific individual tasks, which support each collective task to be trained during this same period. CSMs use command information channels to inform, express concerns on enlisted issues and build esprit. They also represent the commander at military and civilian functions to maintain good community relations.

REQUIRED QUALIFICATION: Must be a graduate of the U.S. Army Sergeant Major's Course (USASMA)

SPECIAL INFORMATION

Position is gender restricted to Male Only. Application for this position DOES NOT constitute application for entry into the fulltime federal technician or Active Guard Reserve (AGR) programs. This announcement is for a Command Sergeant Major position within the VaARNG.

APPLICATION PROCEDURES

Forward the documents listed below to:

Commander, MDARNG (ATTN: MAJ Topfer)
Fifth Regiment Armory
29th Division Street
Baltimore, MD 21201-2288

1. Memorandum requesting consideration.
2. DA Photo.
3. APFT results for the last three years (DA Form 705).
4. Height/weight certificate (within 30 days) from immediate commander.
5. MEDPROS printout indicating Periodic Health Assessment is current.
6. Last five DA Forms 2166-8 (NCOERs).
7. A copy of their 2-1 verified and signed by applicant.
8. Biographical sketch per NGR 600-200, Figure G-3.
9. A copy of their PQR

All applications will be screened without regard to ethnicity, religion, gender or national origin. Selection will be made the bases of military education, skills and individual experience.

Questions concerning this position vacancy announcement should be directed to:

MAJ COLETTE TOPFER Commercial: 410-576-6092 E-mail: Colette.topfer@ng.army.mil